SOURCE Meeting
Minutes
December 11, 2012

Officers Present
Eric Johnson-DeBaufre, Co-President
Annamarie Klose: Co-President
Dalynn Knigge, Co-President
Karen Levine: Secretary
Bethany O’Shea: Treasurer

The meeting came to order at 5:55 pm.
Attendance sheet and agenda were distributed.

I. Opening Remarks and Elections for Open Positions
A. Anna opened the meeting, welcomed the attendees, to 4th and final meeting of the semester. She solicited candidates for the two open officer positions, Treasurer and Webmaster, in the spring 2013 semester, and explained that these officers do not need to be on hand for every meeting. Members elected Kristen Mapes as Treasurer and Melissa Nemitz as Webmaster.

II. Past events
A. Anna and other members shared positive feedback about the 12/8/12 enclosure workshop from the previous weekend which was facilitated by former SOURCE officer, Carolyn Dorsey. Kristen shared the sample she made for a pamphlet or small book and discussed how it could be customized further. The workshop used acid-free materials and used these steps in the process of creating enclosures: adding binding cloth, cutting paper, gluing and rounding of corners. Anna had some additional product catalogs from Gaylord, a company that produces archival-friendly supplies, which she offered to interested members and anyone signed up to take preservation.

B. Kristen mentioned that she really enjoyed the enclosure workshops and appreciated the field trips that took place during the fall semester.

III. Other Student Announcements
A. Kristen mentions that Archivists Round Table is an active group with a young membership. It has events regularly scheduled and will host a holiday party in at the 92nd St Y in NYC on 12/12/12. Bethany announced that Bonita Grant in special collections at Rutgers Libraries is looking for a student to work a few hours at the info/reference desk in the spring. Anna announced that the Science Library will need a reference assistant for the spring and the staff would ideally like a student who is still at an early point in their studies and could stay for a full year. The reference assistant is not stationed at the desk for this job, but works behind the scene and the schedule is flexible.
V. Future SOURCE Events & other upcoming events

A. Susan announced the upcoming trip on Saturday, February 23, 2013 to the David Library, in Washington's Crossing, PA. She shared some history and background about the library and explained at the collections focus on American history. The library has an extensive collection of Revolutionary War pension records on microfilm. Cathy Ludwig, the librarian, is a great resource and will provide an introductory tour of the facility. Primary documents are stored off-site and have their own archivist. Anna announced that the MARAC spring conference is scheduled for April 25-27 in Erie PA. Eric announced the SOURCE visit to the University of Pennsylvania Rare Book Library will take place in April, likely on a Friday.

VI. Archive of the Month

A. Anna and Dalynn announced the Archive of the month, the Popol Wuí and the Mayan Cultures Archive, which fits the bill thematically at the end of the semester and for the upcoming end to the Mayan calendar.

B. Dalynn thanked outgoing officers who are graduating for their dedication and service to SOURCE, including Annamarie Klose, Bethany O'Shea, Kelly and Dave Lyons.

Happy Holidays to everyone!!

The meeting was adjourned at 6:20 pm.
The meeting was streamed live. The recording will also be posted to the SOURCE website.