SOURCE
Meeting Minutes
April 23, 2013

Officers Present
Eric Johnson-DeBaufre, Co-President
Dalynn Knigge, Co-President
Karen Levine: Secretary
Kristen Mapes: Treasurer

The meeting came to order at 5:59 pm.
Agenda was distributed.

I. Opening Remarks
A. Eric called the meeting to order and welcomed the attendees. As this was the final meeting of this academic year, he thanked everyone for contributing to a good year. He reminded attendees that the elections would be held today and encouraged onsite and online students to step forward as candidates and participate.

II. Archive of the month
A. Eric announced the archive of the month: the Alan Lomax archive of folk music held at the Association for Cultural Equity (http://www.culturalequity.org).
B. In conjunction, Eric mentioned a recent article in the NY Times, which describes the Lomax archive is moving its digs and becoming affiliated with Hunter College. Perhaps, this is the possible site for a future trip?

III. Upcoming SOURCE Events & other upcoming events
A. Eric announced the last official trip of the year is planned for Friday, April 26 to the University of Pennsylvania Rare Book & Manuscript Library. There are still spots available, so those who are interested should contact Eric. The group will meet at 9:45 on the steps outside. The group will meet with Dan Traister and John Pollock and have a chance to talk with Dan Traister about his work as curator after the tour.
B. Dalynn spoke about the challenges in scheduling this trip, as it falls on the same weekend as the MARAC (MARAC) conference. Among SOURCE members, Mary is going to MARAC and Carmen is going to the UPenn Trip.
C. Dalynn inquired about the interest in planning a trip over the summer. Kristen mentioned that LISSA would also like to participate in planning a summer trip and it might be possible to coordinate. Mary suggests planning a visit to more than one institution in the Philadelphia area: Conservation Center for Art and Historic Artifacts and (didn’t hear where else)? Dalynn asks people to email her with ideas and suggests a look at late July for the trip.

IV. Recent SOURCE Events

D. Dalynn gave an overview about the first job conversation Q&A event with Erika Gorder, Associate Archivist at Rutgers Special Collections and University Archives, which took place on Monday, April 22. She described that it went very well, but unfortunately, the members present were not able to get the live streaming up and running. In light of the mix up, SOURCE is even more appreciative of Carmen’s help in ensuring streaming has taken place at meetings and events. The problem was remedied and will not happen again. Jason kindly stepped in and was able to record much of the discussion on his computer. He will share it with Dalynn and it will be posted (without much editing) to the SOURCE website.

E. While the turnout was small, the Q&A event was well received. Dalynn would like to schedule this kind of event again, perhaps as a series? Kristen suggested that if a series is scheduled, that the events not always take place on Monday to accommodate people with different schedules and days on campus. She also suggested that this might be a promising idea to work on with other student organizations.

V. Thanks and Elections

A. Eric and Dalynn thanked the graduating officers: Karen, this year’s SOURCE Secretary, and Carmen, this year’s Streaming Expert, whose position is so important it has been rechristened as Remote Access Specialist.

B. Dalynn thanked Eric for all his work and collaborative energy as SOURCE co-president this year.

C. Eric and Dalynn described the four positions up for election: Remote Access Specialist, Archivist, Secretary and Co-President.

D. They describe the tasks of the Remote Access Specialist (RAS), an office that requires participation on campus. Meetings will likely continue to be held on Tuesday. The RAS reserves the streaming kit, does the easy set up of the equipment, covers the meeting, and then returns the kit. Steve Garwood provides training and supplies the log-in. Phoebe, who is attending on line for this meeting, confirms she will be on campus next academic semester on Tuesdays and accepts the position.
E. Eric and Dalynn described the role of Archivist as wide open and ready for a creative spirit, who is game to tackle the backlog of materials from SOURCE trips and other events awaiting organization and posting to the website. Nick Sullivan accepted the position.

F. Eric and Dalynn described the role of Secretary as taking meeting notes (so attendance is necessary), and then writing up meeting minutes. The secretary posts draft minutes to Google Docs for final review by other officers. As there were no candidates, this open position will be filled over the summer or in the fall.

G. Eric and Dalynn described the role of co-President who will be working with Dalynn for the Fall semester. Mary was the sole candidate and accepted the position.

H. Members mentioned that the current webmaster, Melissa, will stay on in her position through the Fall semester.

V. Final Announcements and Questions

A. Dalynn asked for members’ feedback about last week’s Career Fair. Kristen said that she happy to have received overall good feedback. She plans on sending out a brief survey to participants. She was disappointed at the number of no-shows and explained that it would be helpful for those who pre-registered to let LISSA know if they would not be coming. She has ideas to share to improve the event the next year and would like to include more representatives from the archival field.

B. Thanks for a great year, everyone!

Attendance sheet was distributed. The meeting was adjourned at 6:20 pm. The meeting was streamed live.