SOURCE
Meeting Minutes
September 9, 2010

Officers Present
Teresa Slobuski: President
Katie Carey: Secretary
Mairead Patterson: Archivist
Melanie Miller: Treasurer
Danny Klein: Webmaster

The meeting came to order at 5:50pm

I. Opening Remarks and Introductions by Officers
A. Teresa opened the meeting and welcomed the attendees to the first SOURCE meeting of the school year. She introduced herself and described the SOURCE website and emphasized that it is an important informational resource.

B. The rest of the officers then introduced themselves and remarked on the importance and the influence of SOURCE on their academic and career paths.

II. Review of Tentative Events for the Year
A. Teresa mentioned the conservation workshop that took place during the Spring semester 2009. She then said that another workshop is tentatively planned for the Fall semester 2010. She noted that this workshop will focus specifically on making book enclosures and that members would have an opportunity to make an enclosure for a book of their own.

1. Teresa then asked Melanie if she had spoken to Tim Corlis, head of preservation at Rutgers Special Collections and University Archives, about leading the book enclosure workshop. Melanie replied that she had spoken with him but had not gotten confirmation of his involvement. She said that she would speak with him again about the matter soon.

B. Teresa then mentioned that a tour of the Rutgers Special Collections and University Archives could be arranged for new students. She called for a show of hands of all who might be interested. A number of attendees expressed their interest and Teresa said that she would soon arrange the tour.

C. Teresa then said that a tour of the New York Public Library’s preservation department is tentatively scheduled for early October. The date and information about the trip will be sent out on the listserv once it is confirmed.

D. Teresa stated that another possibility for an event is a trip to the Pennsylvania
Historical Society. She said that LISSA might also be planning a trip there and SOURCE might do a joint trip with them to Philadelphia.

E. The last possible event is a trip to ReCap, the off-site storage facility for the archives of the New York Public Library, Columbia University, and Princeton University.

III. Review of Tentative Lectures
A. Teresa opened the floor to suggestions for topics for lecturers to visit SOURCE.
   1. One new member mentioned that they were interested in learning more about film, television, and radio preservation. Melanie mentioned that SOURCE member Elaine Miraglia might have contacts at The Museum of Television and Radio, as she had previously worked there.
   2. Member Carolyn Dougherty mentioned that she would like to hear someone speak about the development of EAD (Encoded Archival Description).
   3. A new member suggested that a lecture on preservation would be interesting.
   4. Another new member suggested that SOURCE invite somebody from NARA (National Archives and Records Administration) to speak to the group.
B. Melanie stated that if any other members had any suggestions for lectures or events, they should e-mail a SOURCE officer.
C. Teresa then mentioned the faculty advisor to SOURCE, Marija Dalbello and the History of the Book Lecture series that she helps to organize. Teresa suggested that members attend the lecture and she will send the details of the event through the listserv.

IV. Discussion of Professional Organizations
A. Mairead talked about the Society of American Archivists (SAA) and emphasized the importance of involvement in professional organizations to one’s career path.
B. Mairead and Teresa then talked about the Mid Atlantic Regional Archives Conference (MARAC). They described it as a smaller, more local organization and stated that the conferences have very good workshops and lectures and are relatively cheap and easy to attend.
   1. Teresa then mentioned that scholarships to MARAC are available and that perhaps SOURCE will organize a group trip to the conference this fall.

V. Other Items of Discussion
A. Teresa described the listserv and email lists and also mentioned where members can join other informational listservs.
B. Teresa described the SOURCE travel mugs and said that they are $5 each. She also mentioned that the sale of them will be a source of fundraising for the club.
C. Finally, Teresa said that SOURCE still does not have a co-president and that any interested members should email her.

The meeting was adjourned at 6:20pm