Subject: SOURCE Meeting Minutes  
Date: September 24, 2001  

Attendees: Shelby Anfenson, Marija Dalbello (advisor), Monica Malinowski, Claire McGuire, Laura Poll, Yvonne Selander, Mike Simanoff  

Introductions were made and members briefly spoke about their interests.  

Mission Statement & Constitution:  

The Mission Statement and Constitution were discussed and both were approved unanimously.  

Events:  

Laura said that due to the recent events in New York City, the trip to the Ellis Island Archives has been postponed until the spring semester. At the present time, Ellis Island is closed to the public.  

Laura is making arrangements with Jenny Lee at the Butler Rare Book and Manuscript Library at Columbia University for a tour. Ms. Lee was very eager to accommodate SOURCE and suggested the tour become an annual SOURCE event. A tentative date of December 6 has been set.  

Claire reported that she received several positive responses for a trip to the Guggenheim library. She is making arrangements with Ann Butler, a SCILS alum, for this tour. There will be a 15 person limit for this trip. A tentative date of November 15 has been set.  

Claire is also looking into a trip to the Princeton libraries. She has been in contact with Steve Ferguson, and they are discussing topics and dates, with a tentative date being set for October 15. There is a 20 person limit for that tour.  

The Washington DC trip was discussed. SOURCE co-sponsored the annual trip with LISSA this past May and had side-trips to the Smithsonian’s Dibner Library and the Smithsonian Center for Materials Research and Education. It had been suggested that SOURCE sponsor a fall semester trip to the Folger Shakespeare and the National Archives. Unlike the spring semester, there is no break during the fall semester except for Thanksgiving and it was agreed that most students will be spending their time with family. Also, Washington DC museums will most likely be closed during this time. It was agreed that the spring term was the best time for a trip such as this.  

Ideas for speakers were discussed. Marija will speak with Claire at a later date and lend a hand with a possible colloquium.  

New Members & Networking:  

Claire and Laura reported that they spoke at the new student orientation and about 6 students introduced themselves during the break, saying that they were interested in joining SOURCE.  

Claire and Laura have been discussing the idea of networking with members of other graduate student organizations at Rutgers, as well as professional organizations in order to co-sponsor lecture series and invite their members to our events and meetings. Claire will be in touch with the History and Medieval groups and Laura will be in touch with the Art History group and Alumni Association.
The New Jersey Library Association has a History and Preservation Committee that produces a monthly newsletter, the Chronicle. Laura has introduced SOURCE to the chair of the committee, Anthony Lee, and announced the website on the NJLA listserv. Laura and Claire will draft an article for the Chronicle in order to let them know that we exist.

Claire has announced the SOURCE website on the Ex-libris listserv.

**GSA Recognition & Funding:**

Claire has gotten GSA recognition for SOURCE and was able to apply for funding. The budget for this year will be $150. This will mainly go toward purchasing snacks for our meetings.

**Website & Bulletin Board:**

Kudos went to Melinda Zack for her excellent work on the new SOURCE website. There has been a very positive response from paperpeople and the SCILS community. The site can be viewed at: [http://www.scils.rutgers.edu/~source/](http://www.scils.rutgers.edu/~source/)

Mike offered his help when needed. Shelby suggested that in the future, perhaps papers and articles on topics of interest to the SOURCE community could be posted or linked to the site.

Laura has been in touch with Jon Oliver, Alex Daley and Jim Stapleton regarding having links established to the SOURCE site from the Rutgers home page and the SCILS site, as well as being included in the R.U. search engine. So far, there has been no progress on this. Tom Frusciano agreed to a link on the Special Collections and University Archives site but he is unsure how to go about having this done since they have no current webmaster. Laura will continue to look into this.

The new SOURCE bulletin board has been installed on the 3rd floor of the SCILS building. It will contain the latest information relating to SOURCE and will also feature rotating displays such as events and articles of interest to the group. Laura asked for ideas and items for display.